

Attach Photo



جمعية حماية العمال الوافدين  
Migrant Workers Protection Society  
(MWPS)

**Volunteer (unpaid) Membership Registration Form**

**PERSONAL DATA**

<b>Name:</b>	
<b>Full Address (in Bahrain):</b>	
<b>Full Address in home country (if applicable):</b>	
<b>Mobile number:</b>	
<b>Residential or Office Number:</b>	
<b>Email Address:</b>	
<b>Gender:</b>	
<b>Age:</b>	≤20__ 21-30__ 31-50__ 51-60__ 61+__ <i>*As per Ministry of Labour and Social Development "MOSD" Applicants must be 18 years above.</i>
<b>Nationality:</b>	
<b>CPR number (mandatory please attach copy of valid CPR):</b>	
<b>Employment/ Business (Designation, Name of Organization &amp; P O Box):</b>	
<b>How/Where did you learn about MWPS:</b>	
<b>Your estimated availability for MWPS activities:</b>	Weekdays and number of hours: _____ Weekends and number of hours: _____
<b>Experience and skills that you could use to help MWPS (please attach your resume):</b>	
<b>Details of any previous experience as a volunteer:</b>	
<b>Details of any previous experience with the rights of migrant workers or similar:</b>	
<b>Do you know anyone personally or are you related to anyone who is volunteering or working with MWPS?</b>	
<b>Computer Skills:</b>	
<b>Other training / certification (Example, First Aid certificate, driving, teaching):</b>	
<b>Referees (Please provide contact details of two people who are not family members and who are willing to act as referees for your chosen voluntary work position):</b>	
<b>Languages (please indicate whether spoken or written and also whether (B) basic, medium (M) or fluent (F):</b>	

## VOLUNTEERING OPPORTUNITIES/ACTIVITIES:

MWPS requires volunteers for various activities. Below are some of the Activity you would like to contribute to. (At any time, you are welcome



جمعية حماية العمال الوافدين  
Migrant Workers Protection Society  
(MWPS)

ways in which you could assist MWPS. Please indicate which Committee / to join as many committees / activities as you feel you can contribute to):

<b>Fundraising and Awareness Committee</b>	
<b>Background:</b> The fundraising and awareness committee seeks to raise donations and bring awareness about the plight of low income migrant workers through MWPS.	
Activity	Interested? Y/N
Event management.	
Graphic designing.	
PR.	
Public speaking with availability to present to companies and potential donors.	
Teaching skills to assist with development of awareness seminar and delivery across Universities and Schools.	
Social media campaigning.	

<b>Labour Safety and Welfare Committee</b>	
<b>Background:</b> The Committee members meet low paid migrant workers to advocate safety at home / work. Volunteers should <b>be available at short notice and at least one or two Fridays per month</b> . Fluency in Hindi not necessary but very useful.	
Activity	Interested? Y/N
Procure, organize and conduct emergency or scheduled distributions.	
Assist with specific projects aimed at Increasing awareness among labourers about safety, health and hygiene.	

<b>Action Committee</b>	
<b>Background:</b> The Action Committee does case assessment and follow up work. It requires volunteers who are committed, diplomatic, persistent and <b>available during working hours and who have their own transportation</b> .	
Activity	Interested? Y/N
<b>Case Assessment:</b> Meeting or speaking (depending on the circumstances) with the migrant worker to understand what issues they are facing. Arranging for translator if required.	
<b>Advocacy:</b> Once the migrant's case has been assessed the Caseworker will need to advocate for him/her at the relevant agencies and institutions. This may include liaising with police stations, LMRA, courts, embassies and local advocates.	
<b>Coordination of Assistance:</b> The caseworker shall be responsible for coordinating assistance be it financial or otherwise. E.g. Assisting with either raising or obtaining approval for flight tickets home.	
<b>Key skills required:</b> Diplomacy and patience, cultural awareness, "can do" committed attitude, perseverance, socially conscious, open minded and not judgmental.	
<b>Not necessary but would be of great help:</b> fluent in Hindi, Telegu, Tamil, Sinhala, Nepali, Bahasa, Amharic, Swahili, or Bengali.	



جمعية حماية العمال الوافدين  
Migrant Workers Protection Society  
(MWPS)

#### Membership Services

**Background:** Executive Committee member seeks to connect and guide all members and new applicants.

Activity	Interested? Y/N
Assisting with updating MWPS Member Welcome Pack.	
Assisting with follow up of membership documentation and membership fees.	
Meeting and welcoming new members.	
Assisting with any projects which could bring members together to frequently deliver under the MWPS mission statement.	

#### Other ways to help

Activity	Interested? Y/N
<b>Administrative and Arabic Translation:</b> MWPS can always benefit from administrative experience. If you have any such skills including Arabic translation skills and you are available please indicate.	
<b>IT (website or graphic design):</b> MWPS is always looking for members who can assist with website and graphic design skills.	
Collect clothes /cabin bags / shoes / handbags / woolen clothing items for women (sweaters, shawls, socks) in good second hand condition or new items from your circle of friends and contacts.	

#### TERMS AND CONDITIONS/DECLARATIONS OF MEMBERSHIP

1	<b>Collection:</b> I shall not collect any cash donations or any donations of any kind without prior communication with the Chairperson or at least two Executive Committee Members.
2	<b>Stationary:</b> I shall not use MWPS stationery for my own direct or indirect purposes.
3	<b>Copyright and related works/rights:</b> I hereby confirm that any works which I voluntarily share with MWPS via any means (email, whatsapp, facebook or in response to a request from MWPS) is : (a) my own work; and (b) can be used free of charge and indefinitely for the benefit of MWPS through social media, print or any other means. <i>*Please note that wherever possible and appropriate, MWPS will credit the author of works.</i>



جمعية حماية العمال الوافدين  
Migrant Workers Protection Society  
(MWPS)

4	<b>Confidentiality and Press/Media:</b> I shall not release any sensitive material pertaining to MWPS in the media (TV, radio, online, print media or any other public form). Volunteers shall not communicate with the press on behalf of MWPS without prior written approval of the Executive Committee nominated press spokespersons (MWPS office or Executive Committee members can readily confirm who these persons are). I shall treat all MWPS affairs, relating to the organization itself, migrant workers and other Executive Committee members and volunteers with the highest standards of confidentiality and in no less than in the same way that I would treat my own confidential information and I shall not disclose or discuss to any person, organization or entity, or use for my own purpose, confidential information received in my capacity with MWPS.
5	<b>Communication:</b> I shall check my emails on a regular basis for MWPS notifications and any other communications related to MWPS and attend or excuse myself from any related annual or general body meetings. I shall maintain regular contact with the relevant Executive Committee member and offer assistance to MWPS in the areas indicated above.
6	<b>Minimum Commitment:</b> I understand that I may be required to undertake induction and/or serve a minimum number of hours under one of the following four Committees (Shelter/Action/Fundraising and Awareness/Labour Safety and Welfare) prior to my commencement as an official volunteer of MWPS.
7	<b>Executive Committee Approval:</b> I understand that my membership is subject to Executive Committee approval of my membership application.
8	<b>Membership Fees and automatic Termination due to unpaid fees:</b> I hereby agree to keep the registration and membership fees up to date. I understand that my volunteer membership shall be automatically terminated if my membership fee or registration fee is more than three months in arrears of the due date. Membership renewal fees are due in January of every year.
9	<b>Participation in AGMs and EGMs:</b> I understand that in line with Ministry of Labour and Social Development regulations, only members whose fees are up to date and have been officially with MWPS for six months will be invited to attend Annual General Body Meetings "AGM" and Extraordinary General Body Meetings "EGM".
10	<b>Local Residency Requirement:</b> I hereby agree that if it comes to the knowledge of MWPS by any means that I am no longer a resident of Bahrain my volunteer membership shall be terminated automatically.
11	<b>Valid CPR:</b> I hereby agree that if my CPR is cancelled for any reason my volunteer membership shall be deemed automatically cancelled.
12	<b>Conduct:</b> <ul style="list-style-type: none"> <li>• When representing MWPS I shall conduct myself with dignity and not contravene any applicable laws within the Kingdom of Bahrain. I understand that my membership shall be automatically terminated if it comes to the attention of MWPS through any means that I have breached any of the declarations, norms, regulations, or any of the Ministry of Labour and Social Development rules or if I have directly or indirectly placed MWPS or any of its members or migrants in any compromising position due to my actions/omissions.</li> <li>• I shall acquaint myself and abide by the applicable MWPS policies, terms and conditions, constitution and all applicable laws issued by the Ministry of Labour and Social Development.</li> <li>• I shall coordinate all MWPS activities through the relevant Executive Committee member. I shall not interface on projects without prior approval of the relevant Executive Committee Head.</li> </ul>



جمعية حماية العمال الوافدين  
Migrant Workers Protection Society  
(MWPS)

13	<b>Criminal Record:</b> I hereby confirm that I have never been convicted of any criminal cases, and understand that my membership shall be automatically terminated should this change.
----	--

**I hereby acknowledge that I have received, read and understood the above terms and conditions and by signing below I am agreeing to the terms and conditions. I declare the information contained in this application is true and correct.**

Signature ..... Date of signing .....

Introduced by (name and signature): .....

<b><u>For Office Use Only</u></b>
Membership request reviewed by (Name, designation and signature)
1] _____
2] _____
Comments (if any) _____
Membership request not accepted / accepted. (Membership No. _____)
Membership fees of BD 10/- per annum, plus BD 5/- one time registration fee not paid / paid. (Receipt no. and date _____)
Signature of General Secretary: .....
Date: .....
Official Membership Commencement Date: _____
Terms and Conditions/Declarations regarding membership into MWPS Signed by Member: Yes_____